

MINUTES

CABINET MEETING: 25 FEBRUARY 2021

Cabinet Members Present:	Councillor Huw Thomas (Leader) Councillor Peter Bradbury Councillor Susan Elsmore Councillor Russell Goodway Councillor Graham Hinchey Councillor Sarah Merry Councillor Michael Michael Councillor Lynda Thorne Councillor Chris Weaver Councillor Caro Wild
Observers:	Councillor Keith Parry Councillor Adrian Robson Councillor Rhys Taylor (min 21-28) Councillor Emma Sandrey (min 29-30)
Also:	
Officers:	Paul Orders, Chief Executive Christine Lee, Section 151 Officer Sarah McGill, Corporate Director Davina Fiore, Monitoring Officer Joanne Watkins, Cabinet Office

21 MINUTES OF THE CABINET MEETING HELD ON 21 JANUARY 2021

RESOLVED: that the minutes of the Cabinet meeting held on 21 January 2021 be approved

22 CORPORATE PLAN 2021-2024

The Cabinet considered the Corporate Plan for 2021-24, noting that it had been developed at a time of unprecedented challenge and uncertainty due to the COVID-19 pandemic and that the pandemic would continue to present challenges for services for the coming year. This was reflected in a new well-being objective on 'Managing the Pandemic' and throughout the plan with the overriding aim of the plan to lead the recovery in the city's economy and public services.

RESOLVED: that

1. the Corporate Plan 2021-24 be approved for consideration by Council on 4 March 2021;
2. authority be delegated to the Chief Executive, in consultation with the Leader of the Council, to make any consequential amendments to the Corporate Plan 2021-24 (Appendix A) following consideration by the Council's Performance Panel on 18 February 2021 and the Council's scrutiny committees during the week commencing 22 February 2021, prior to consideration by Council on 4 March.
3. Council be recommended to delegate authority to the Chief Executive, in consultation with the Leader of the Council, to make any consequential amendments to the Corporate Plan 2021-24 (Appendix A) following consideration by the Council on 4 March 2021 and prior to publication by 1 April 2021.

23 THE COUNCIL'S PANDEMIC RESPONSE: IMMEDIATE ISSUES AND ACTIONS

A report addressing some of the immediate issues raised by the COVID 19 pandemic was received. The report signalled that a longer term programme of 'city renewal' would be forthcoming but resources need to be allocated within the immediate term to support the vaccination programme and the Test, Trace, Protect programme. Approval was also sought for the Council's involvement in the Kick-Start scheme to help business and young people impacted by the pandemic.

RESOLVED: that the Chief Executive in consultation with the Leader, the Cabinet Member with responsibility for Finance, Modernisation and Performance, and the Section 151 Officer be authorised to:

- Allocate resources, within the budgetary framework, to support the Council's continued response to the pandemic and economic crisis, including the provision of staff and buildings to support the ongoing vaccination programme;
- Formalise arrangements with the Welsh Government for the National Surge TTP service to be hosted by Cardiff Council;
- Approve the Council's involvement in the UK Government Kick-Start scheme.

24 WELSH LANGUAGE SKILLS STRATEGY.

The Cabinet received the Welsh Language Skills strategy which would replace the version agreed in 2014. The strategy was intended to support the implementation of the Welsh Language Standards and would help co-ordinate the Council's training and recruitment activities to ensure that the people of

Cardiff have equal access to services whether they choose to deal with the Council in English or in Welsh.

RESOLVED: that the Welsh Language Skills Strategy be approved

25 **21ST CENTURY SCHOOLS BAND B: REPLACEMENT WILLOWS HIGH SCHOOL**

Appendices 6, 7, 8 & 9 to this report are not for publication as they contain exempt information of the description contained in paragraph 14 of Part 4 and paragraph 21 of Part 5 of Schedule 12A to the Local Government Act 1972.

A report seeking approval to acquire freehold interests in land at Lewis Road Splott to enable the delivery of a replacement Willows High school was received. The rebuild and relocation of Willows High School to Lewis Road would provide considerably improved facilities and exciting opportunities to build links with local businesses and sports facilities. Once the question of land was completed a non-statutory public consultation on the relocation of Willows High School would commence.

RESOLVED: that

1. the freehold interests for the land at Lewis Road, Splott be acquired in line with Heads of Terms and an independent valuation, subject to Ministerial approval of the Welsh Government Business Justification Case.
2. Authority be delegated to the Director of Economic Development (in consultation with Director of Education) for all matters relating to the acquisition of land.
3. It be noted that officers will bring forward a report advising Cabinet of responses received following a public engagement exercise.

26 **BUDGET MONITORING - MONTH 9 REPORT 2020-21**

Cabinet received a report outlining the details of the financial monitoring position for the authority as projected at the end of December 2020, compared with the budget approved by Council on 27th February 2020. The report also included the financial impact arising from the ongoing response to the COVID-19 crisis and reflected some recent changes to the Council's management structure.

RESOLVED: that

1. the COVID-19 financial impact at Month 9 and the ongoing response to the emerging financial position be noted
2. the projected revenue financial outturn based on the projected position at Month 9 of the financial year be noted

3. the capital spend and projected position at Month 9 of the financial year be noted
4. the requirement for all directorates currently reporting overspends, as identified in this report, to deliver against action plans to reduce their projected overspends be noted

27 **BUDGET 2021/22**

Appendix 3 (c) and Appendix 13 are exempt from publication because they contain information of the kind described in paragraphs 14 and 21 of parts 4 and 5 of Schedule 12A to the Local Government Act 1972.

The Cabinet considered the Budget report for 2021/22. The Budget had been developed to be consistent with the Council's priorities as set out in Capital Ambition and the Corporate Plan. The report outlined the impact, risks and relevant mitigating measures for the Council's financial position in relation to the ongoing COVID 19 pandemic and the BREXIT arrangements. It outlined the administration proposals for revenue savings and expenditure and the Capital programme for 2021/22. It was reported that key stakeholder and public consultation had been undertaken on the proposals contained within the report.

RESOLVED: that

- A) having taken account of the comments of the Section 151 Officer in respect of the robustness of the budget and the adequacy of the reserves as required under Section 25 of the Local Government Act 2003, and having considered the responses to the Budget Consultation agree that
 1. the changes to fees and charges as set out in Appendix 3 (a) and 3 (c) to this report be approved
 2. authority be delegated to the appropriate Director in consultation with the appropriate Cabinet Member, the Section 151 Officer and the Cabinet Member for Finance, Modernisation & Performance, to amend or introduce new fees and charges during the year, subject if necessary (having regard to the proposed change), to an Equality Impact Assessment and public consultation being undertaken and the results thereof being duly considered before the delegated authority is exercised.
 3. the rents of all Housing Revenue Account dwellings (including hostels and garages) be increased by 1.5% having taking into account WG guidance.
 4. all service charges and the management fee for leaseholders as set out in Appendix 3 (b) be approved
 5. all Housing Revenue Account rent increases take effect from 5 April 2021.

6. the financial challenges facing the Council as set out in the Medium Term Financial Plan be recognised and the opportunities for savings over the medium term be noted

7. in the event that final settlement differs from Provisional Settlement (as set out in paragraph 30 of the report), there will be a proportionate adjustment to or from earmarked reserves, and that the Section 151 Officer be authorised to prepare an addendum to the 2021/22 Budget to reflect the requisite changes.

B) having taken account of the comments of the Section 151 Officer in respect of the robustness of the budget and the adequacy of the reserves as required under Section 25 of the Local Government Act 2003, and having considered the responses to the Budget Consultation Council be recommended to

1.0 Approve the Revenue, Capital and Housing Revenue Account budgets including all proposals and increasing the Council Tax by 3.5% as set out in this report and that the Council resolve the following terms.

2.0 Note that at its meeting on 17 December 2020 Cabinet calculated the following amounts for the year 2021/22 in accordance with the regulations made under Section 33(5) of the Local Government Finance Act 1992:-

a) 147,794 being the amount calculated in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) (Wales) Regulations 1995, as amended, as its Council Tax base for the year.

b) Lisvane	2,513
Pentyrch	3,369
Radyr	3,847
St. Fagans	1,746
Old St. Mellons	2,192
Tongwynlais	822

being the amounts calculated in accordance with Regulation 6 of the Regulations as the amounts of its Council Tax base for the year for dwellings in those parts of its area to which special items relate.

2.1 Agree that the following amounts be now calculated by the County Council of the City and County of Cardiff for the year 2021/22 in accordance with Sections 32 to 36 of the Local Government Finance Act 1992:-

a) Aggregate of the amounts which the Council estimates for the items set out in Section 32(2)(a) to (d) (including Community Council precepts totalling £457,978). £1,112,538,978

b) Aggregate of the amounts which the Council estimates for items set out in Section 32(3)(a) and (c).

£430,979,000

c) Amount by which the aggregate at 2.1(a) above exceeds the aggregate at 2.1(b) above calculated in accordance with Section 32(4) as the budget requirement for the year. £681,559,978

d) Aggregate of the sums which the Council estimates will be payable for the year into its Council Fund in respect of Revenue Support Grant, its council tax reduction scheme, redistributed Non-Domestic Rates. £487,912,796

e) The amount at 2.1(c) above less the amount at 2.1(d) (net of the amount for discretionary relief of £400,000), all divided by the amount at 2.0(a) above, calculated in accordance with Section 33(1) as the basic amount of Council Tax for the year. £1,312.96

f) Aggregate amount of all special items referred to in Section 34(1). £457,978

g) Amount at 2.1(e) above less the result given by dividing the amount at 2.1(f) above by the amount at 2.0(a) above, in accordance with Section 34(2) of the Act, as the basic amount of Council Tax for the year for dwellings in those parts of the area to which no special items relate. £1,309.86

h) The amounts given by adding to the amount at 2.1(g) above the amounts of special items relating to dwellings in those parts of the Council's area mentioned below, divided in each case by the amount at 2.0(b) above, calculated in accordance with Section 34(3) as the basic amounts of Council Tax for the year for dwellings in those parts of the area to which special items relate.

	£
Lisvane	1,330.15
Pentyrch	1,361.80
Radyr	1,342.73
St. Fagans	1,329.18
Old St. Mellons	1,332.12
Tongwynlais	1,337.84

i) The amounts given by multiplying the amounts at 2.1(g) and 2.1(h) above by the number which in the proportion set out in the Council Tax (Valuation Bands) (Wales) Order 2003 is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D calculated in accordance with Section 36(1) of the Act as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

	A	B	C	D	E	F	G	H	I
	£	£	£	£	£	£	£	£	£
Area									
Lisvane		1,034.5	1,182.3	1,330.1	1,625.7	1,921.3	2,216.9	2,660.3	3,103.6
	886.77	6	6	5	4	3	2	0	8
Pentyrch		1,059.1	1,210.4	1,361.8	1,664.4	1,967.0	2,269.6	2,723.6	3,177.5
	907.87	8	9	0	2	4	7	0	3
Radyr		1,044.3	1,193.5	1,342.7	1,641.1	1,939.5	2,237.8	2,685.4	3,133.0
	895.15	5	4	3	1	0	8	6	4
St. Fagans		1,033.8	1,181.4	1,329.1	1,624.5	1,919.9	2,215.3	2,658.3	3,101.4
	886.12	1	9	8	5	3	0	6	2
Old St. Mellons		1,036.0	1,184.1	1,332.1	1,628.1	1,924.1	2,220.2	2,664.2	3,108.2
	888.08	9	1	2	5	7	0	4	8
Tongwynlais		1,040.5	1,189.1	1,337.8	1,635.1	1,932.4	2,229.7	2,675.6	3,121.6
	891.89	4	9	4	4	4	3	8	3
All other parts of the Council's Area		1,018.7	1,164.3	1,309.8	1,600.9	1,892.0	2,183.1	2,619.7	3,056.3
	873.24	8	2	6	4	2	0	2	4

- 2.2 Note that for the year 2021/22, the Police and Crime Commissioner for South Wales has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992 for each of the categories of dwelling shown below:-

VALUATION BANDS

A	B	C	D	E	F	G	H	I
£	£	£	£	£	£	£	£	£
191.81	223.78	255.75	287.72	351.66	415.60	479.53	575.44	671.35

- 2.3 Having calculated the aggregate in each case of the amounts at 2.1(i) and 2.2 above, the County Council of the City and County of Cardiff in accordance with Section 30(2) of the Local Government Finance Act 1992 hereby sets the following amounts as the amounts of Council Tax for the year 2021/22 for each of the categories of dwellings shown below:-

Part of Council's Area

VALUATION BANDS

	A	B	C	D	E	F	G	H	I
	£	£	£	£	£	£	£	£	£
Area									
Lisvane	1,078.5	1,258.3	1,438.1	1,617.8	1,977.4	2,336.9	2,696.4	3,235.7	3,775.0
	8	4	1	7	0	3	5	4	3
Pentyrch	1,099.6	1,282.9	1,466.2	1,649.5	2,016.0	2,382.6	2,749.2	3,299.0	3,848.8
	8	6	4	2	8	4	0	4	8
Radyr	1,086.9	1,268.1	1,449.2	1,630.4	1,992.7	2,355.1	2,717.4	3,260.9	3,804.3
	6	3	9	5	7	0	1	0	9
St. Fagans	1,077.9	1,257.5	1,437.2	1,616.9	1,976.2	2,335.5	2,694.8	3,233.8	3,772.7

	3	9	4	0	1	3	3	0	7
Old St. Mellons	1,079.8	1,259.8	1,439.8	1,619.8	1,979.8	2,339.7	2,699.7	3,239.6	3,779.6
	9	7	6	4	1	7	3	8	3
Tongwynlais	1,083.7	1,264.3	1,444.9	1,625.5	1,986.8	2,348.0	2,709.2	3,251.1	3,792.9
	0	2	4	6	0	4	6	2	8
All other parts of the Council's Area	1,065.0	1,242.5	1,420.0	1,597.5	1,952.6	2,307.6	2,662.6	3,195.1	3,727.6
	5	6	7	8	0	2	3	6	9

2.4 Authorise the Corporate Director Resources to make payments under Section 38 of the Local Government (Wales) Act 1994 from the Council Fund by equal instalments on the last working day of each month from April 2021 to March 2022 in respect of the precept levied by the Police and Crime Commissioner for South Wales in the sum of £42,523,290.

2.5 Agree that the Common Seal be affixed to the said Council Tax.

2.6 Agree that the Common Seal be affixed to precepts for Port Health Expenses for the period 1 April 2021 to 31 March 2022 namely

	£
County Council of the City and County of Cardiff	113,768
Vale of Glamorgan County Borough Council	12,832

2.7 Agree that notices of the making of the said Council Taxes signed by the Chief Executive be given by advertisement in the local press under Section 38(2) of the Local Government Finance Act 1992.

3.0 In accordance with the Local Government Act 2003, the Local Authority (Capital Finance and Accounting) (Wales) Regulations 2003 and subsequent amendments and the CIPFA Prudential Code and Treasury Management Codes of Practice:

- (a) Approve the Capital Strategy 2021/22.
- (b) Approve the Treasury Management Strategy 2021/22 and authorise the Section 151 Officer to raise such funds as may be required to finance capital expenditure by temporary or long-term borrowing.
- (c) Approve the Prudential Indicators for 2021/22 – 2025/26 including the affordable borrowing limit.
- (d) Delegate to the Section 151 Officer the ability to effect movement between the limits for borrowing and long-term liabilities, within the limit for any year, and to bring forward or delay schemes in the Capital Programme.
- (e) Approve the Minimum Revenue Provision Policy for 2021/22

4.0 Subject to Council approving the Capital budget and further to the decision of Council in October 2020, headed "Securing the Future Sustainability and Viability of Cardiff City Transport Services limited", authorise the issue and acquisition of additional equity in Cardiff City Transport Services Limited to allow the release of £6.6 million included in the 2021/22 capital programme with this payment being subject to Cardiff City Transport Services Limited agreeing to use the same solely to carry out interventions to support viability and strengthen the balance sheet through fleet acquisition.

5.0 To approve the Budgetary Framework outlined in this report.

6.0 To maintain the current Council Tax Reduction Scheme as set out in this report.

28 **COMMISSIONING OF THE REPLACEMENT BUILDING MAINTENANCE FRAMEWORK AND DISABLED ADAPTATIONS FRAMEWORK**

A report outlining a commissioning strategy and procurement models and arrangements for Building Maintenance and Disabled adaptations in relation to domestic properties was received.

RESOLVED: that

1. the commissioning strategy and proposed procurement models and arrangements for Domestic Housing Repairs & Maintenance and Disabled Adaptations be approved
2. authority be delegated to the Director, Adults, Housing and Communities, in consultation with the Cabinet Member for Housing and Communities and the Corporate Director, Resources and County Solicitor, to deal with all aspects of the procurement relating to Building Maintenance and Disabled Adaptations, including further development and setting of the contract evaluation criteria and the award of contracts.

29 **HOMELESSNESS - UPDATE ON PROGRESS AND FURTHER PROPOSALS FOR MEETING THE NEEDS OF SINGLE HOMELESS PEOPLE**

Appendices 1, 2, 3 & 4 are not for publication as they contain exempt information of the description contained in paragraphs 14 and 21) of Schedule 12A of the Local Government Act 1972

The Cabinet received a report outlining the progress on delivering the future model for homelessness services and containing proposals to purchase the YHA hotel to ensure continuity of accommodation and support for single homeless people. Cabinet were advised that Cardiff had been successful in achieving Welsh Government grant funding for homelessness schemes and that the assessment centre was progressing and was expected to be complete by the end of February 2021.

It was reported that the homeless hostel developed within the YHA hotel during the COVID 19 pandemic had proved successful and it was proposed that the Council should purchase the building for ongoing use as a hostel.

RESOLVED: that

1. the update on the progress with delivering the new homeless accommodation and support services be noted
2. the purchase of the YHA hotel for use as homeless accommodation be agreed
3. responsibility be delegated to the Director Adults, Housing and Communities to take forward all aspects of the purchase of the YHA building.

30 **WELSH GOVERNMENT CONSULTATION ON 'LLWYBR NEWYDD - A NEW WALES TRANSPORT STRATEGY'**

The Cabinet considered the response to the Welsh Government consultation on Llwybr Newydd – A New Wales Transport Strategy'. The response had been developed within the context of the Council's transport vision as set out in the Transport White paper and the goals of One Planet Cardiff.

RESOLVED: that the response by Cardiff Council to the Welsh Government consultation on 'Llwybr Newydd – A New Wales Transport Strategy' be approved